

Camp Caledonia

ASSISTANT COOK

RESPONSIBLE TO: Head Cook

QUALIFICATIONS:

- respectful of the Christian aims and purposes of Camp Caledonia
- willing to take direction and follow instructions
- kitchen experience preferred
- current Food Safe certification is mandatory
- ability to assist the cook in meal prep and maintenance of kitchen facilities
- able to relate well to children
- must be at least 16 years old
- clear criminal record check

RESPONSIBLE FOR:

- Assist Head Cook in the preparation and serving of meals, snacks and mug up
- Put away and store all cooking supplies properly
- Clean the grill and coffee area after each use
- Wash and sanitize walk-in freezer weekly
- Assist with kitchen set up at the beginning of the season as well as the end of season clean-up and storage of equipment
- Maintain cleanliness of kitchen, including all food-preparation, storage areas and equipment
- Assist with special requests to accommodate programming or themes
- Note any allergies or special diets, ensure no exposure to allergies as directed by the Head Cook and the Medical Attendant/Camp Nurse
- Assist in the preparation of food as the planned menu indicates.
- Set up food, supplies, and utensils for dining area distribution
- Store food and leftovers according to Food Safe standards
- Proper disposal of waste, recycle materials and compost. Think Green!
- Sweep and wash the kitchen floor at the conclusion of each day
- Train and support volunteers new to the kitchen
- Assist in other duties as directed by the Head Cook
- Keep assigned sleeping area, including bathroom, clean and tidy
- At the end of the last camp session, under the direction of the Head Cook, make sure the Camp Kitchen so this area will be ready for sanitizing
- At the end of the last camp session, thoroughly clean her/his assigned sleeping area and bathroom so these areas will be ready for sanitizing

The Assistant Cook is encouraged to:

- participate in Chapel time and staff devotions as much as possible
- actively participate in every aspect of camp life when duties allow

JANUARY 2015